

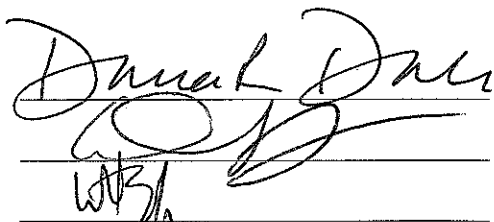
**PARK HARBOR IMPROVEMENT INC.
POLICY RESOLUTION: RULES ENFORCEMENT PROCEDURES**

WHEREAS, Article VII, Section 3. of the Declaration of Covenants, Conditions and Restrictions of the Park Harbor Improvement Association Inc., empowers the Board of Directors to "exercise on behalf of the Association all powers, duties and authority vested in or delegated to this Association and not reserved to the membership by other provisions of these By-Laws, the Articles of Incorporation, or the Declaration";

WHEREAS, there is a need to set forth certain rules for enforcement of the Deed Restrictions of the Association;

NOW, THEREFORE, BE IT RESOLVED that the Park Harbor Improvement Association Inc., acting through its Board of Directors, hereby adopts the following procedures:

1. Upon notification and verification of a violation, a *Courtesy* letter will be sent stating the violation and action required to correct the violation.
2. After ten (10) days, or upon next inspection, if the violation is not abated or if the homeowner has made no effort to contact the Management Company in regards to correcting the violation, a *Demand* letter will be issued to the Property Owner stating:
 - A. (1) the violation;
 - (2) the action required to correct the violation
 - (3) that the property owner is given an additional ten (10) days to correct the violation
 - (4) that the matter will be handed over to the Association's attorney at the end of that ten (10) day period if the property owner has not corrected the violation nor made contact with the Management Company with arrangements to do so
 - (5) that all costs incurred for legal action will be passed on to the property owner.
3. If a Board Member or the Property Owner has made no contact with the Management Company at the end of the ten (10) day period, then the matter will be sent to the Association's attorney to send a Demand Letter.
4. After the Attorney's Demand Letter has been sent and no contact has been made to the attorney or the Management Company, the attorney should be advised to file suit.
5. The process can be stopped at any time if:
 - A. (1) the Property Owner makes contact regarding the correction of the violation
 - (2) upon inspection it is noted that the violation has been corrected
 - (3) a Board Member makes contact regarding the violation



WTD

APPROVED AS CORRECT

9-21-2010

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DATE